

TOEIC LESSON MANAGEMENT

(25- minute lesson)

GENERAL INSTRUCTIONS

- A. Orient student on what he/she will do in each type of test. Do this only on chapter 1. **For the remaining chapters; you don't have to do the orientation.**
- B. Student must type his/her answer on the Skype chat box.

PART V: MISSING WORDS

- A. Tell student that this part of test is like a grammar test.

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(refer to TOEIC 6-4 for answers)

PART 5 MISSING WORDS

1. ----- cost of groceries is rising, and we'd all love to save a few bucks at the checkout line.

- A) a
- B) an
- C) the
- D) its

2. Now you can easily ----- your bills with some clever shopping moves and DIY recipes.

- A) blend
- B) slash
- C) prize
- D) elect

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- A) for
- B) at
- C) in
- D) between

5. Machine tools must _____ to very precise standards.

- A) conform
- B) confine
- C) confirm
- D) contest

6. We have _____ encouraged customers to recycle packing material.

- A) ever
- B) always
- C) still
- D) yet

7. Ms. Cho purchased the printer _____ at the computer exposition.

- A) who she saw it
- B) that she saw it
- C) that she saw
- D) she saw it

8. We have to inform our customers that the store will be closing in half an hour's

- A) o'clock
- B) time
- C) hour
- D) duration

9. Try as they might, the procurement department was unable to _____ the diaantic price increase.

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- C) hired
- D) to hire

11. This product.....our most popular item.

- A) always has considered been
- B) has been always considered
- C) has been considered always
- D) has always been considered

12. We cannot process the order we get a copy of the purchase order.

- A) because
- B) that
- C) until
- D) when

13. Ask the accounts receivable clerk the invoice.

- A) to send
- B) sending
- C) will send
- D) sends

14. If the product were not safe, we it.

- A) had sold
- B) don't sell
- C) will sell
- D) would not sell

15. The supervisor had Ms. Balla her job responsibilities.

- A) to write

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17. The CD-player was damaged when it

- A) was delivered
- B) has delivered
- C) was delivering
- D) had delivered

18. Our goal is to turn..... into success.

- A) failing
- B) fail
- C) failed
- D) failure

19. A computer is than a typewriter.

- A) more efficient
- B) most efficient
- C) the most efficient
- D) the more efficient

20. If the customer.....not satisfied, please have him call the manager.

- A) am
- B) is
- C) are
- D) be

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